

## WORK PROGRAMME 2010/2011

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### REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### INFORMATION

*All meetings to start at 7.30pm*

Meetings	Room
22 July 2010	CR 5
7 September 2010	CR 6
13 October 2010	CR 6
11 November 2010	CR 6
20 December 2010*	CR3
19 January 2011	CR 6
9 February 2011**	CR 6
16 March 2011	CR 5
20 April 2011	CR 6

\* Cancelled meeting

\*\* Date change from 22 February 2011

### BACKGROUND DOCUMENTS

None

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Corporate Services & Partnerships Policy Overview Committee

**2010/11 DRAFT Work Programme**

<b>Meeting Date</b>	<b>Item</b>
<b>8 June 2010</b>	Draft Final Report – The Impact of Public Funded Business Support and the Success of New Business Start Up within Hillingdon and Reviewing how the Council could Improve Business to Business Support with the Borough’s Industrial Estates
	Discussion on work programme for 20010/11
	Cabinet Forward Plan

<b>22 July 2010</b>	Performance: Final Updates for 2009/10
	The Year Ahead and Key Performance Indicators linked to Group Plans
	Budget Outturn and Context for 20010/11
	Major Review in 2010/11 - Scoping Report
	Work Programme
	Cabinet Forward Plan

<b>7 September 2010</b>	Major Review in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough
	Witness Session 1
	Cabinet Forward Plan
	Work Programme

<b>13 October 2010</b>	Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough
	Witness Session 2
	Cabinet Forward Plan

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	Work Programme
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<b>11 November 2010</b>	Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough
	Witness Session 3
	Cabinet Forward Plan
	Progress on the implementation of recommendations made by this POC on recent reviews
	Work Programme

<b>19 January 2011</b>	Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough - Draft Final Report
	Budget Proposals Report for Deputy Chief Executive's Office and Finance & Business Services Directorate
	Report back on Skills and Knowledge Audit
	Briefing on the Council's Security Contract
	Major Reviews in 2010/11 – Second Review - Possible Topics
	Cabinet Forward Plan
	Work Programme

<b>9 February 2011</b>	Skills and Knowledge Audit
	Security Contract
	Consideration of all POC comments on Budget Proposals for submission to Cabinet
	Cabinet Forward Plan
	Work Programme – consideration of second review topic

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<b>16 March 2011</b>	Mini Review in 2010/11 – The Security of Members of the Council and officers when meeting with members of the public – Scoping report and witness session
	Cabinet Forward Plan
	Work Programme

<b>20 April 2011</b>	Mini Review in 2010/11 – The Security of Members of the Council and officers when meeting with members of the public – Scoping report and witness session
	Cabinet Forward Plan
	Work Programme

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